

ENROLLMENT, ATTENDANCE, AND REPORTING:

VIRTUAL HIGH SCHOOL/NEW DIRECTIONS ACADEMY

ENROLLMENT:

1. SCHOOL PAGE:

USER FIELD 2: INDICATE IF STUDENT IS NDA OR VHS ENROLLMENT

2. HOMEROOM: SELECT NDA OR VHS HOMEROOM

REPORTING AND ATTENDANCE LETTERS:

1. TO RUN ANY STAR STUDENT REPORT, INCLUDING TRUANCY/ATTENDANCE REPORTING:

a. IF RUNNING FOR NEW DIRECTIONS ACADEMY STUDENTS ONLY:

AT BOTTOM RIGHT CORNER OF THE PAGE SELECT:

USER FIELD 2 NEW DIRECTIONS ACADEMY STUDENTS

b. IF RUNNING FOR VIRTUAL HIGH SCHOOL STUDENTS ONLY

AT BOTTOM RIGHT CORNER OF THE PAGE SELECT:

USER FIELD 2 VIRTUAL HIGH SCHOOL STUDENTS

c. IF RUNNING FOR ALL STUDENTS LEAVE **USER FIELD 2 BLANK**

2. *****YOU MAY USE THIS PROCESS TO SEPARATE VIRTUAL HIGH SCHOOL STUDENTS FROM NEW DIRECTIONS ACADEMY STUDENTS ON ANY STAR STUDENT REPORT**