

# SSMS Star Student Miscellaneous Reports

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1. A report of students who have enrolled since a particular date. In this case, from August 29 to present.
  - a. Go to the Attendance Module - Reports
  - b. PCC Report (Not the PCC Audit Report)
  - c. Change the Report Sequence (I used Last Name, First Name, Middle)
  - d. Enter the date range in Process Attendance Dates
  - e. Enter the PCC codes for Enrollments (E, E1, and TR)
    - i. Screen Shot and Report Attached
2. A and AB Honor Roll
  - a. Go to the Grade Reporting Module - Reports
  - b. Honor Roll Routine
  - c. Run the all A Honor Roll 1<sup>st</sup>
  - d. Leave all Settings as Defaulted Except:
    - i. Marking Period to Store: S1
    - ii. Minimum Numeric Grade: 93
    - iii. Run
  - e. Do the Same for A/B Honor Roll Except change Minimum Grade to: 85
    - i. \*\* Will have to mark off All A students from this report
  - f. The report also includes a list of those students who did not qualify for the honor roll and why
3. Student ID List by Homeroom that includes SS#, Race, and Gender
  - a. Go to Student Information Module - Reports
  - b. Student ID Report
  - c. Change Sequence and/or Report Break: Type Homeroom if sorting by this
  - d. Run