

SCHOOL PARENT INVOLVEMENT PLAN WORKSHEET
 Based on Sec. 1118 of the Improving America's Schools Acts of 1994
 P. L. 103-382
 Title 1

School: Vanleer Elementary School Date: September 1, 2005

In order to comply with the requirements of the laws governing schools which receive Title 1 funds, each school must plan parent involvement activities for the parents of participating children. This worksheet covers the components required in Sec. 1118 of P. L. 103-382.

<p>In order to:</p> <p>1. convene an annual meeting, at a convenient time, to which all participating parents are invited and encourage to attend, to inform parents about Title 1 and their rights.</p>	<p>Our school will:</p> <ul style="list-style-type: none"> -Invite all Title 1 parents to attend the annual meeting. -Schedule meeting based on parent survey information -Offer transportation and childcare -Send home pamphlet explaining Title 1. -PTO meeting will coincide with annual meeting. -Offer incentives to all that attend.
<p>In order to:</p> <p>2. offer a flexible number of meetings with provisions made for needed child care and transportation.</p>	<p>Our school will:</p> <ul style="list-style-type: none"> -Use information supplied by parents in the Fall on Parent Information Surveys to plan topics, days and times for workshops -Offer transportation as needed through Title 1 Parent Involvement Consultant. -Offer childcare at workshops provided by Title 1 -Make phone calls to encourage parental participation.
<p>In order to:</p> <p>3. involve parents in an organized, ongoing and timely way in the planning and improvement of the Title 1 program.</p>	<p>Our school will:</p> <ul style="list-style-type: none"> -Involve parents in all meetings and decision making process. -Send notices to encourage participation. -Send newsletters and reminders of all meeting and workshops -Send surveys out to get parental feedback. -Title 1 parents will evaluate Title 1 at the end of the year. -Parents will be on the SIP committees.

<p>In order to:</p> <p>4. provide parents of participating children:</p> <ul style="list-style-type: none"> *timely information about programs *school performance profiles *child's individual assessment results and interpretation (T-Cap or Ongoing Reviews) *a description and explanation of the school's curriculum <ul style="list-style-type: none"> -forms of assessment used to measure progress -proficiency levels students are expected to meet *opportunities for regular meetings to make suggestions, share experiences with other parents, and participate as appropriate in decisions relating to the education of their children if such parents so desire *timely responses to parents' suggestions 	<p>Our school will:</p> <ul style="list-style-type: none"> -Reminders will be sent for all Parent Involvement activities. -Newsletter will be sent each nine weeks. -Send to parents the results of Terra Nova scores each fall. -Notes sent home every week. -Objectives will be sent each nine week period. -Progress reports will be sent mid nine weeks. -Fall Annual meeting will convene each fall to inform parents of Title 1 program. -Workshops will be provided to help parents be an asset the their child's educational program. -Teachers and staff will respond in a timely manner to parent questions and concerns.
<p>In order to:</p> <p>5. provide parent-teacher conferences at elementary schools, at least annually, during which the compact relates to the individual child's performance.</p>	<p>Our school will:</p> <ul style="list-style-type: none"> -Parent teacher conferences will be conducted twice a year. -Teachers will discuss the home-school learning agreement with parents -Teachers will explain to parents achievement goals and expectations for their child.
<p>In order to:</p> <p>6. frequent reports to parents on their child's progress</p>	<p>Our school will:</p> <ul style="list-style-type: none"> -Report cards each nine weeks. -Progress reports sent every four or five weeks. -Phone calls and daily notes will be sent as needed. -Communication will be sent home weekly. -Your child needs help forms will be sent as needed.

<p>In order to:</p> <p>7. provide reasonable access to staff, opportunities to volunteer and participate in their child’s class, and observations of classroom activities.</p>	<p>Our school will:</p> <ul style="list-style-type: none"> -Parents are sent schedules of teacher planning times -Classroom mothers and volunteer are encouraged parents to help at school -Volunteer program is set up in student handbook -Parents are welcome in school
<p>In order to:</p> <p>8. provide assistance to participating parents in such areas as understanding:</p> <ul style="list-style-type: none"> National Education Goals State content standards State and local assessments How to monitor a child’s progress 	<p>Our school will:</p> <ul style="list-style-type: none"> -Curriculum Blueprint objectives are sent home each nine weeks. -School Connections sent home with test taking skills -Incentive program for students doing their best -Pamphlet is sent home explaining Terra Nova.
<p>In order to:</p> <p>9. help parents learn how to work with educators to improve the performance of their children</p>	<p>Our school will:</p> <ul style="list-style-type: none"> -Workshops are offered as requested from parents -NCR paper is sent home explaining help needed on specific skills -Informal conferences held throughout the year -Parent Teacher conferences held to help parent know what they can do.
<p>In order to:</p> <p>10. help parent learn how to participate in decisions relating to the education of their children.</p>	<p>Our school will:</p> <ul style="list-style-type: none"> -Discuss parent rights to be involved in the Title 1 annual meeting -Discuss programs offered by Title 1 with participating parents in annual meeting or on an individual basis. -Include information in Title 1 Parent Handbook and newsletters.
<p>In order to:</p> <p>11. provide materials and training for parent including:</p> <ul style="list-style-type: none"> -coordinating necessary literacy training from other sources -training to help parents who work with their children to improve their children’s achievement 	<p>Our school will:</p> <ul style="list-style-type: none"> -Send home supplemental materials to help students practice needed skills and objectives. -NCR paper sent home with helpful hints and needed skills -Workshops held on specific needs for students to do at home. -Parent center materials sent home as requested

<p>In order to: 12. coordinate and integrate parent involvement programs and activities with Head Start.</p>	<p>Our school will: -Pre-kindergarten workshop offered to parents on how to help their child be ready for Kindergarten. -Call and invite Headstart to all workshops -Invite Head Start to tour school. -Pre-K added to school program</p>
<p>In order to: 13. develop appropriate roles for community organizations and businesses in parent involvement activities including providing information about opportunities for organizations and businesses to work with parents and schools, and encouraging the formation of partnerships between elementary, middle, and secondary schools and local businesses that include a role for parents</p>	<p>Our school will: -Work closely with businesses to provide opportunities for students to connect schools to work. (School banking program) -Newsletter and Invitations are posted and sent to businesses within the community -Character Counts program is coordinated with businesses</p>
<p>In order to: 14. conduct other activities, as appropriate and feasible, such as parent resource centers and opportunities for parents to learn about child development and child rearing issues...that are designed to help parents become full partners in the education of their children.</p>	<p>Our school will: -Parent Center news sent home every nine weeks. -Parent Center materials are offered and workshops conducted -Flyers sent home concerning child development and helpful hints for parents. -Classroom connections sent home monthly.</p>
<p>In order to: 15. ensure, to the extent possible, that information to school and parent programs, meetings, and other activities is sent to the homes of participating children in the language used in such homes.</p>	<p>Our school will: -Translations offered to ELL parents -Workshops offered to ELL parents in their first language at parent center.</p>
<p>In order to: 16. provide full opportunities for the participation of parents with limited English proficiency or with disabilities, including providing information and school profiles in a language such parents understand.</p>	<p>Our school will: -Translation of all materials provided concerning parental rights and pamphlets if needed. -All activities are provided at locations which are handicapped accessible. -Offer help to all who are unable to read and write.</p>