

William James Middle School

2011-2012



Building Tomorrow for Today

3030 Trace Creek Road
White Bluff, TN 37187
Phone: 615-740-5770
Fax: 615-797-6401

Director of Schools: Johnny Chandler

Principal: Jan Ford

Assistant Principal: Lucas Winstead

This Planner is the property of:

Name: _____

Grade: _____

Website: <http://www.dicksoncountyschools.org/wjms>

William James Middle School Calendar

August	01	First Day of School
	04	Meet Your Teacher Night
	31	Progress Reports
September	06	No School/Labor Day
	06	No School/Staff Development
	23	½ Day of School/Creekwood Homecoming
October	03-14	Fall Break
	17	Return to School
	24	PLC Day- ½ Day for Students/Report Cards
	25	Parent-Teacher Conferences 5:00-7:00
November	16	Progress Reports
	23-25	Thanksgiving Break
December	16	Progress Reports
	19-30	Christmas Break
January	02	No School/Staff Development
	03	School Resumes
	16	No School/Martin Luther King, Jr. Day
February	01	Progress Reports
	02	Parent Conference 5:00-7:00
	20	No School/President's Day
March	11	PLC Day – ½ day for students
	08-16	Spring Break
	26	Report Cards
April	5-6	Easter Break
	16-20	TCAP Testing
May	24	Last Full Day of School
	25	Report Card Day/1/2 day

A Message from Administration:

On behalf of the staff, we welcome you to William James Middle School. This handbook/planner is published so that all students at WJMS have access to information that will allow for a successful school year. Students are expected to keep a written record of all class activities and assignments.

It is our desire to foster a partnership between home and school. We are committed to be a community focused on learning and personal achievement while at the same time providing a safe, secure and orderly environment for all students at WJMS. We want you to feel free to contact the school at any time concerning your child's academic success and overall well being.

It is our goal for each student to become a lifelong learner of knowledge, to respect each individual, and inspire all to reach their maximum potential.

We accept this challenge and look forward to a great 2011-2012 school year.

Sincerely,

Jan Ford, Principal

Lucas Winstead, Assistant Principal

Mission Statement

We, the faculty and staff of William James Middle School, believe it is our responsibility to provide in a safe and orderly environment, opportunities for academic excellence and social growth for all students. Working collaborative with parents, the community, and other stakeholders, we will strive to create a challenging environment in which our students will explore, create, make decisions, analyze, actively participate, and be accountable for their learning.

Beliefs

2011 - 2012

Faculty and Staff of William James Middle School

Jan Ford	Principal	jford@dcbe.org
Lucas Winstead	Assistant Principal	lwinstead@dcbe.org
Sherry Perry	Bookkeeper	sperry@dcbe.org
Darlene McRee	Attendance	dmcree@dcbe.org
Bree Abernathy	Language Arts Pre-Algebra/Algebra	babernathy@dcbe.org
David Jarrett	Science	djarrett@dcbe.org
Adam Bogle	Social Studies	abogle@dcbe.org
Rhonda Jarrett	Math/Pre-Algebra	rjarrett@dcbe.org
Rebecca Griffin	Social Studies	rgriffin@dcbe.org
Mary Lou Reed	Science	mreed@dcbe.org
Lora Brown	Language Arts	lbrown@dcbe.org
Trina Griffin	Math	tgriffin@dcbe.org
Melissa Nicholson	Language Arts	mnicholson@dcbe.org
Dana Elliott	Science	delliott@dcbe.org
Tracie Brown	Social Studies	tbrown@dcbe.org
Rachel Corlew	Librarian	rcorlew@dcbe.org
Allison Cabell	Guidance	acabell@dcbe.org
Terry Barrett	Health	tbarrett@dcbe.org
Adrian Baker	Music	abaker@dcbe.org
Dan Salley	Band CTE/Computers	dsalley@dcbe.org
Kristi Hollinsworth	Art	khollinworth@dcbe.org
Tish Beard	Special Education	tbeard@dcbe.org
Connie England		cengland@dcbe.org
Peggy Prass		pprass@dcbe.org
Tasha Anderson	ISS	tanderson@dcbe.org
Lisa Lavender	Special Education	llavender@dcbe.org
Barbara Marlin	Special Education	bmarlin@dcbe.org
Patricia Black	Ancillary	



Be on time.

School opens at 7:00 a.m. All students will report to the gym (bus room) until dismissal at 7:45 a.m. to begin class. Students will be dismissed at 7:20 for breakfast.

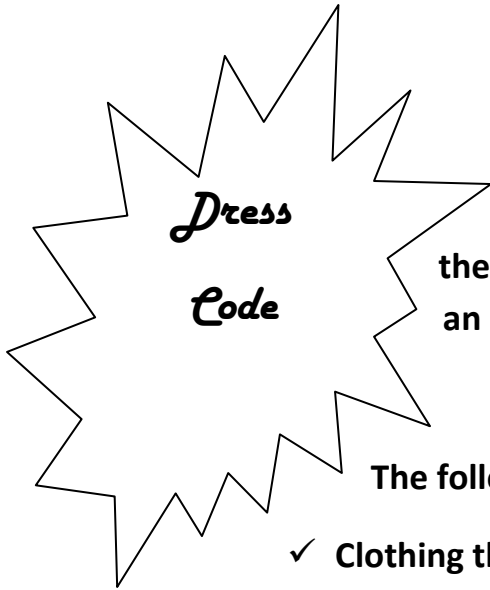
Students will be considered tardy to school when he/she arrives after 7:50. Students are to report to the office for late admission. Three (3) tardy admits will result in time spent in ISS.



Car riders will be dismissed at 2:50 from the front doors of the building. Students are expected to be picked up by parent/guardian by 3:15. Walkers will be dismissed at 2:55.



Bus Riders: Early bus-2:50 Late bus- 3:00 All students report to the cafeteria. Riding a bus is a privilege extended to the students and parents of Dickson County. Students riding buses are expected to follow all rules, procedures, and guidelines outlined by the DCBOE and the bus driver. Students will not be allowed to get off the school bus except at their destinations. Permission to ride another bus must be approved prior to dismissal.



WJMS acknowledges that good grooming and personal attire positively affect student achievement and conduct. The dress code is designed to reduce the likelihood of distraction or disruption and to maintain an academic focus in the classroom and on our campus.

The following must NOT be worn to WJMS:

- ✓ **Clothing that is oversized**
- ✓ **Holes in clothing**
- ✓ **Clothing worn in a manner in which undergarments are visible (sagging)**
- ✓ **Long coats, muscle shirts, tunic tops**
- ✓ **Clothing that advertises alcohol, tobacco, drugs, or sexually suggestive is prohibited**
- ✓ **No sleepwear of any kind (including pajama pants or bedroom slippers)**
- ✓ **Shirts and blouses must cover midriff and show no cleavage and must have a width of three (3) inches or more at shoulder.**
- ✓ **Shorts, skirts, or dresses must come to or below the knee**
- ✓ **No shoes with skates**

The Following Will Not Be Allowed:

- **Body piercing other than ears**
- **Visible tattoos**
- **No multi-colored or unnatural hair color, style, or make-up which is considered distracting**
- **No spiked jewelry**
- **Chains from the belt, wallet, pants, or neck**
- **Hair in eyes during class**



Attendance Policy

Cafeteria: Robbie Long-Manager

Gila Edwards Tammy McDaniels Teresa Meadows Patsy Williams

Lunch time should be enjoyed and should be a time when students interact with each other socially. Therefore, the following behaviors are expected:

Students are expected to use table manners and show respect to all students and staff. Noise will be kept to a minimum level with no yelling or screaming. At no time will food be thrown or passed to another plate/tray. Students will not pass another student in line or will not save a “place” for another student. Students are expected to be responsible for cleaning up after themselves and leaving the table as clean as possible.

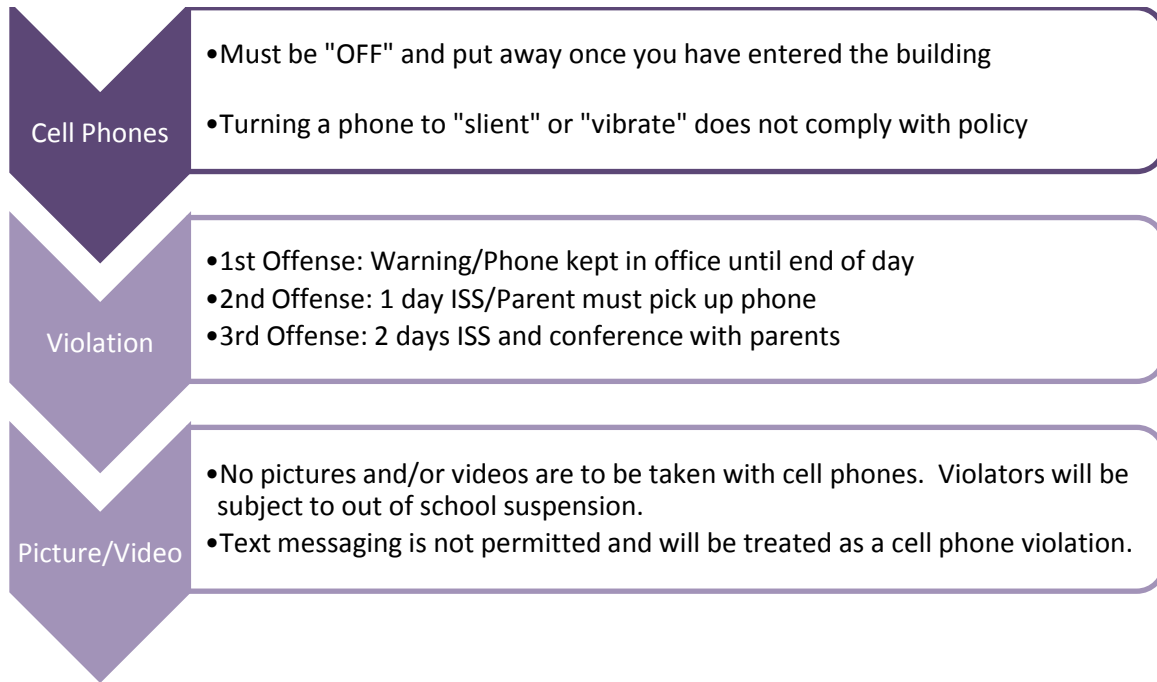
Meals may be purchased by the daily, weekly, or monthly. Change is not given from meal purchase. A note is required from the parent/guardian in order for a student to purchase extra food or snack. This amount will be deducted from the student account. If a student forgets lunch money, he/she is allowed to call parent to bring money to school or may borrow from office and repay the following day.

Returned checks: \$20 fee for insufficient funds and the school will no longer accept checks

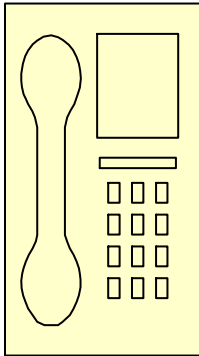
Parents bringing lunch to your child please leave in the office. Parents are encouraged to have lunch with their child.

- ✓ **Breakfast (student-full pay) \$1.00**
- ✓ **Breakfast (staff) \$1.25**
- ✓ **Breakfast (reduced) \$0.30**
- ✓ **Lunch (full pay) \$2.25**
- ✓ **Lunch (reduced) \$0.40**
- ✓ **Lunch (staff) \$2.75**
- ✓ **Lunch (visitors) \$3.25**
- ✓ **Ala carte items will be adjusted to accommodate new prices.**

Cell Phone Policy



School Phone

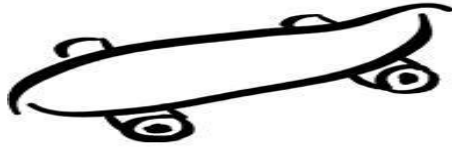


Office telephone is to be used by students for emergencies only. No personal phone calls unless deemed necessary by staff.

Messages will be given to the student at an appropriate time so as to not interrupt class instruction.

Classroom phones may NOT be used during the day unless authorized by staff.

Skateboarding is not allowed on school property.



Nurse

School personnel are not permitted to administer medications.



